

**December 9<sup>th</sup> 2003**  
**Rockford Township**  
**Regular Meeting**

The December 9<sup>th</sup> 2003 regular meeting was called to order at 7:04 p.m., and the pledge to the flag was recited. Present were Beise, Kelley and McDougall, Husom was excused. The Chair asked for any changes or additions to the agenda, there was one addition, which was discussion of Highway 55. The Agenda was adopted with the addition. The minutes from the November 25<sup>th</sup> 2003 meeting were distributed to all Board members prior to the meeting for review. The Chair called for any corrections, there were two. Supervisor Kelley corrected the original correction of her item from November 12<sup>th</sup> regarding the pony club using the hall. The following change to that item should read: Pam inquired from the Board if the Lead Hound pony club would be able to use the hall. The second correction was to Matt Walker's resignation. The motion should read as follows: Motion by McDougall second Kelley to accept, with regret, the Resolution of the resignation of Matt Walker effective November 25<sup>th</sup> 2003, with the authorization for the Chair to sign the Resolution if it passes. Motion by McDougall second Kelley to accept the December 9<sup>th</sup> 2003 minutes with the corrections. All voting in favor, opposed none, motion carried.

**Continued Items:** No continued items at this time.

Brad Hayes from Valhalla Land Company inquired about changing the zoning on property he and a partner purchased from Ole Bjorkedal. The property is located by the Humane Society, and is zoned Agriculture, Mr. Hayes is proposing a change to Commerical/Industrial. The Board suggested that Mr. Hayes attend a Land Plan Committee meeting to see in general what the committee has done so far.

Supervisor McDougall brought up hall rental and building manager suggestions, and expressed her concerns over decreasing hall use. Supervisor McDougall felt the decrease was due to different reasons. The off duty Officer ordinance was one, taking time to "show" the hall after office hours, and just the changes in the office Clerks over the last years were some possible reasons. Supervisor McDougall agreed, (discussed at a prior work session), to take over the "hall management" to see if she can turn the decreased hall use around within a 2-years time. Supervisor McDougall informed the Board she would take over the scheduling, showing and some other building maintenance items. She also passed out a draft of proposed Hall Use Rates for 2004. Some changes were to the damage deposit, which currently is \$250 and if the new hall use rates pass it will change to \$500, the initial deposit of \$50 would be non-refundable. The Board will be able to refund the deposit at their discretion, all Benefits will be \$100 whether the benefit is for a resident or non-resident and the off duty Officer ordinance will be eliminated. The increase of the damage deposit from \$250 to \$500 is due to the elimination of the off duty Officer ordinance. Motion by Kelley second McDougall to accept the new hall use rates effective January 1<sup>st</sup> 2004 with a review at a later date, and request to take out off duty Officer ordinance. All voting in favor, opposed none, motion carried. Motion by Kelley second McDougall to repeal the Ordinance Regulating the Serving of Alcohol During Use of Town Hall Property, #2000-1. All voting in favor, opposed none, motion carried. The Board felt the repeal of the ordinance was due to not receiving information regarding Workman's Compensation, and the duties of the off duty Officer were never clarified.

**December 9<sup>th</sup> 2003**  
**Rockford Township**  
**Regular Meeting Continued**

The Board discussed compensating Supervisor McDougall for taking on the extra duties regarding the hall. Supervisor McDougall informed the Board that if the duties were in the scope of a Supervisor's duties compensation would be paid by the hour. However if the duties were not within the scope of the Supervisor, a resolution for contract for services would have to be passed unanimously every month. The amount of compensation was discussed in which Supervisor McDougall informed the Board 6-7 years ago she was paid \$300 per month for the duties as "building manager". Motion by Kelley second Beise to compensate Supervisor McDougall \$400 per month for taking on "hall management" duties with a review after 6-months to see if the pay is adequate. Voting in favor, one, opposed one, abstained one, motion failed. Beise felt starting at \$300 per month with a review of pay after 6-months was fine. Motion by Beise second Kelley to compensate Supervisor McDougall \$300 per month for taking on "hall management" duties, with a review after 6-months to see if the pay is adequate. Supervisor Kelley made the point that no one would work for wages from 7-years ago. Supervisor McDougall felt if it starts to cost her money she would like to have the chance to appeal the amount of monthly pay. Voting in favor one, opposed one, abstained one, motion failed. Motion by Beise second Kelley to compensate Supervisor McDougall \$400 per month for taking on "hall management" duties with a review after 6-months to see if the pay is adequate, effective January 1<sup>st</sup> 2004. Voting in favor two, abstained one, motion carried.

The Board discussed Matt Walker's vacancy, and if it should be or has to be filled. Supervisor Beise felt it was so close to when filings open that the vacancy should be left until the election. Supervisor Kelley felt that there was no time line for filling a vacancy in the handout Supervisor McDougall passed out. It was suggested that the Association be called to clarify some points. It was agreed that this item would be tabled until the first meeting in January.

Highway 55 Coalition Joint Powers membership was discussed. Supervisor McDougall informed the Board that the Township's dues were reduced because of the population. All Board members felt it was important to be part of the Joint Powers. Motion by Kelley second McDougall to renew the Highway 55 Joint Powers membership for \$250. All voting in favor, opposed none, motion carried.

**Public Comment:** Francis Rucks was interested in how the Planning Committee came about and what they do. The Chair explained to the resident the process how the committee was selected, and how the residents at the Annual Meeting voted to re-opening the Land Use Plan.

**Supervisors**

**Karen:** Shared with the Chair the information obtained from the visit her and Supervisor Kelley had with the lawyer in regards to the annexation agreement with the City of Buffalo. Informed the Board of the results of a dog complaint citation. Requested the Clerk to help out on the Newsletter after the New Years

**December 9<sup>th</sup> 2003**  
**Rockford Township**  
**Regular Meeting Continued**

holiday. Reminded everyone about the Officers meeting January 8<sup>th</sup> 2004 at 8:00 p.m. at the Wright County Government Center Community Room.

**Pam:** Discussed the Land Plan county Commissioners resolutions for annexation. Inquired about PILT from the tax settlements. Talked about the CUP for the people on the corner of Chamberlain and County Road 33 SE. It seems that the CUP was granted in June 1999. The business has expanded over the years and now looks like it's used for storage. The address is Highway 55 SE, but the parcel shares an access off of Chamberlain with the antique dealer. The Parcel needs a 911-sign and should get the address changed to Chamberlain. The Clerk will work on trying to change the address. Discussed Green Acres and when a parcel is annexed and out of Green Acres, is the City receiving the Township's part of taxes. Suggested that the Maintenance Crew attend some courses. One could attend a class on erosion and the other could attend a class on traffic signage.

**Dennis:** Will try to set up a meeting with the City of Buffalo mid January.

**Clerk:** Brought up a request from the Maintenance Crew. They want to have the garage window panels replaced with non-breakable panels. Buffalo Glass' quote is \$209.20 for 8 panels and \$298.40 for 16 panels. Motion by McDougall second Kelley to replace 16 glass garage panels with non-breakable panels at a cost of \$298.40. All voting in favor, opposed none, motion carried. The Clerk will probably request a small "housekeeping" meeting at the end of December due to not meeting again until January.

Motion by Kelley second McDougall to approve payment for the 2<sup>nd</sup> installment of the Farmington Improvement project bill to Buffalo Bituminous at \$65,317.96. All voting in favor, opposed none, motion carried. Motion by McDougall second Kelley to approve payments from 11/26/03 through 12/9/03 totaling \$71,988.16 (includes Buffalo Bituminous), paid by check #11581 through #11615. All voting in favor, opposed none, motion carried. Motion by McDougall second Kelley to approve the funds report for the end of November 2003, with the total funds minus dedicated reserve being \$310,321.14 located in checking, savings, CD's and petty cash. All voting in favor, opposed none, motion carried.

All agenda items being completed, the meeting was adjourned at 9:17 p.m.

---

**Chair**

---

**Clerk**