

TOWNSHIP OF ROCKFORD
WRIGHT COUNTY, MINNESOTA

RESOLUTION NO. 2026-2

A RESOLUTION ESTABLISHING A STANDING ADVISORY ROAD COMMITTEE

WHEREAS, the Town Board of Supervisors ("Town Board") of Rockford Township, Wright County, Minnesota, has the statutory responsibility for the construction, maintenance, and repair of town roads under its jurisdiction; and

WHEREAS, the Town Board recognizes the value of public input, resident perspective, and structured study regarding long-range road maintenance, capital planning, and infrastructure improvements; and

WHEREAS, the Town Board finds it in the best interest of Rockford Township to establish a permanent, standing advisory committee composed of local citizens and board representation to review road conditions and offer non-binding recommendations to the Town Board; and

WHEREAS, Minnesota courts and statutes affirm that a Town Board may establish advisory bodies to research facts and report findings, provided such bodies exercise no independent administrative, executive, or legislative authority.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF SUPERVISORS OF ROCKFORD TOWNSHIP, WRIGHT COUNTY, MINNESOTA, AS FOLLOWS:

SECTION 1: ESTABLISHMENT AND STATUS

The Rockford Township Standing Advisory Road Committee ("Committee") is hereby created and established. The Committee shall exist as a permanent, standing advisory body to the Town Board, continuing from fiscal year to fiscal year until such time as the Town Board acts to amend or rescind this Resolution.

SECTION 2: PURPOSE AND DUTIES

The sole purpose of the Committee is to assist the Town Board by gathering information, analyzing infrastructure data, and providing advisory feedback. The scope of the Committee's duties shall include:

- A. Reviewing township road conditions, gravel quality, dust control measures, and paving projects as requested by the Town Board.
- B. Assisting in the formulation of non-binding, long-range capital improvement recommendations for township roads.
- C. Gathering resident feedback regarding traffic safety and road maintenance concerns to report to the Town Board.

SECTION 3: LIMITATION OF AUTHORITY

The Committee is strictly advisory in nature and possesses no independent governance powers. Specifically:

- A. The Committee has no authority to bind Rockford Township financially, enter into contracts, purchase materials, or incur debt.
- B. The Committee has no administrative or executive authority over township staff,

road crews, contractors, or operational road maintenance schedules.

C. No recommendation or report issued by the Committee shall be binding upon the Town Board, which retains absolute statutory authority over all township road affairs.

SECTION 4: COMPOSITION AND APPOINTMENT

The Committee shall consist of exactly five (5) voting members, constituted as follows:

A. One (1) current, sitting member of the Rockford Township Board of Supervisors, who shall serve as the Board Liaison and a full voting member of the Committee.

B. Four (4) residents or landowners of Rockford Township, appointed directly by a majority vote of the Town Board.

SECTION 5: COMPLIANCE WITH MINNESOTA OPEN MEETING LAW

The Committee is a public body subject to the laws of the State of Minnesota.

A. The Committee shall strictly comply with the Minnesota Open Meeting Law, Minnesota Statutes, Chapter 13D. All meetings shall be open to the general public.

B. Public notice of all regular and special Committee meetings shall be posted at the Rockford Township Hall and on official publication channels in accordance with statutory timelines.

C. The Committee shall designate a secretary to keep written minutes of all proceedings, which shall record all motions, votes, and official actions. Approved minutes shall be submitted to the Town Clerk for permanent record-keeping.

SECTION 6: EFFECTIVE DATE

This Resolution shall take effect and be in force immediately upon its adoption by the Rockford Township Board of Supervisors.

Adopted this 18 day of August, 2026.

BY THE TOWN BOARD OF SUPERVISORS
ROCKFORD TOWNSHIP, WRIGHT COUNTY, MINNESOTA



Chairperson, Town Board

ATTEST:



Town Clerk

RESOLUTION NO. 2026-2 (AS AMENDED)

ROCKFORD TOWNSHIP WRIGHT COUNTY, MINNESOTA

RESOLUTION AMENDING THE ADVISORY BOARD STRUCTURE FOR THE TOWNSHIP

WHEREAS, the Town Board of Rockford Township previously reviewed the operational needs of its advisory bodies; and

WHEREAS, Resolution 2026-2 was originally introduced to establish the structure of the advisory board; and

WHEREAS, a motion was duly made and seconded to amend the pending text of Resolution 2026-2 to expand the advisory capacity for broader community representation;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Rockford Township, Wright County, Minnesota, that the text of Resolution 2026-2 is hereby amended to change the structural designation from a five-board advisory to a **six-board advisory** [or: six-member board advisory], effective immediately.

BE IT FURTHER RESOLVED that all other provisions, conditions, and terms outlined in Resolution 2026-2 not conflicting with this amendment shall remain in full force and effect.

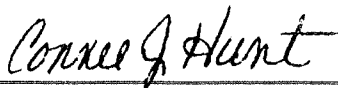
Adopted by the Rockford Town Board this 15 day of September, 2026.

APPROVED:



Dale Otten, Town Board Chairperson

ATTEST:



Connie Hunt, Clerk/Treasurer
